

Oakland Elementary PTO Minutes  
November 4, 2014

Members Present:

Rechelle Levan	Brianna Marvin	Jamie Ferguson	Jennifer Teichman
Kelly Williams	Brenda Woodbury	Melissa Hunsucker	Jennifer McCarroll
Ad Foley	Lori Hoeffken	Heather Estes	Michelle Gordon
Shirleen Brown	Annette Ramirez	John Alexander	

October Minutes approved by Kelly Williams and Scottie Gomez via email 10/10/14 & 10/12/14

Meeting called to order at 9:15 AM by Brianna Marvin

Treasurer's Report - Rechelle Levan

- Financial Report Presented
- Received \$570.53 from Target Red Card program
- Sonic Spirit Night proceeds not submitted, yet.

Communications - No Report

Fundraising - Kelly Williams/Mrs. Hoeffken

- Spaghetti Dinner/Open House - November 20, 2014
  - Classrooms Open 5:00-5:45
  - Dinner 6:00 pm to 8:00 pm (possibly change to 5:30 pm)
  - Choir/Drama Entertainment 6:15 pm (possibly change to 6:30 pm)
  - Fine Arts Walk
- Grandparents Day - during lunches
  - Photo Booth with props - Annette Ramirez
- On-going fundraisers: Il Primo, Las Mananitas, Chick-fil-A, & Sonic

Volunteer Update - Jennifer Teichman

- VIPS of the Month Parking Space
- VIPS of the Month = Annette Ramirez

Dad's Club

- Great turn out at pizza party

Teacher Appreciation - Ad Foley

- Re-do Teacher Time Out for Kindergarten on November 7, 2014
- Teacher Time Out for 2nd & 3rd grade is November 14, 2014
- Teacher Time Out for 4th & 5th grade is December 5, 2014
- Need donations to stock pantry with snacks for 5th grade teachers at Bowie. Ad will send out a Sign-Up Genius
- Classroom Enhancement Program - reimburse teachers up to \$100 (no tax) for supplies for their classroom

Yearbook - No Report

Wildcat Grants - Kelly Williams

- Three grants totaling \$750 requested and approved thus far.
- Latest grant requested by Ms. Harvey for STAR test writing workshop

#### Room Parent Update - Heather Estes/ Mrs. Hoeffken

- Room Parent list compiled, but need a couple corrections i.e. misspelled names, etc.
- Holiday parties have to follow new dietary restrictions from FBISD
- Holiday parties potentially staggered to accommodate Mariachi performances. Parties need to be over @10:45 am due to early dismissal.
- Mariachi performance
  - 5th grade - 8:30 am
  - Kindergarten, 2nd & 4th grade - 9:15 am
  - 1st & 3rd grade - 9:45 am

#### School Store - Ad Foley

- 5th grade school store had \$200 in sales for October
- Kindergarten - 4th grade school store is making profit

#### Library - Book Fair volunteer sign-up sheets will go out soon

#### Box Tops - No Report

#### Merchandise - Rechelle Levan

- Fall Merchandise
  - Long Sleeved T-shirts (blue with yellow logo & white with hot pink logo)
  - Zip up hoodie (gray & blue)
  - Pullover hoodie (pink & blue)
  - Dry fit shirts (youth sizes: gray & blue and adult sizes: pink, gray & blue)

#### Additional Dates & Information

- November 11, 2014
  - 9:15 am Kindergarten Turkey Parade
  - 9:30 am Veterans Program
- December 2-3, 2014 Spelling Bee
  - 3rd, 4th and 5th grade students can participate
  - Plan to broadcast Spelling Bee to classrooms for students to view
- December 5, 2014 - 5th grade Colonial Day Parade - plan to broadcast for students to view
- December 17, 2014 - 5th grade Choir program
- Motion by Rechelle Levan to add amendment to PTO Bylaws to include the services of a CPA. CPA will file tax reports and conduct yearly mandatory meeting with committee heads to explain tax laws pertaining to PTO. Also, requesting to add CPA expenses to operating budget. Motion seconded by Jennifer Teichman. Motion Approved.

Meeting Adjourned 10:25 AM